

Department of Social and Health Services
Olympia, Washington

ELIGIBILITY A-Z MANUAL REVISION

Revision #	431
Category / Section	Income F. – Income Budgeting
Issued	July 1, 2005
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REMOVE	INSERT
WAC 388-450-0215 <i>How does the department estimate my assistance unit's income to determine my eligibility and benefits?</i> And related manual material	WAC 388-450-0215 <i>How does the department estimate my assistance unit's income to determine my eligibility and benefits?</i> And related manual material

Summary

WAC 388-450-0215	No changes will be made until rule changes are formally adopted
Clarifying Information	Removed title; CI was previously a list of links to WR; included all material under WR
Worker Responsibilities	<ol style="list-style-type: none">1. Moved title above section links2. Removed “best estimate” chart and added as linked page3. Under “Calculation Methods for Budgeting Income:<ol style="list-style-type: none">a. AM – removed all redundant material available later in the chapterb. AM – moved useful information to more pertinent sectionsc. AM – added definition of what “AM” meansd. AM - Added links to related information found later in the chapter

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	<ul style="list-style-type: none"> e. Averaging – restructured series of steps for determining the income per pay period, determining the budgeting factor, converting the pay period estimates into monthly estimates. f. Averaging – Added information about projecting income when no past income is available or relevant <ul style="list-style-type: none"> 4. Updated examples 5. Added link to ACES manual for income entry information 6. Clarified information under “When AM must be used to budget income” and added an example 7. Moved information under “Client choice” previously located elsewhere 8. Updated examples 9. Removed miscellaneous redundant and incorrect references 10. Added links to Self-Employment rules under “self-employment” income budgeting section 11. Added link to “documentation” manual section in lieu of redundant, prescriptive directions in two different parts of this chapter 12. Clarified budgeting cash supplements information 13. Revised instructions for “budgeting deductions” and added link to ACES manual and relevant deductions WAC chapters for more information 14. Added additional link to ACES manual under “ACES procedures”
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